

<b>SUBJECT:</b>	<b>Proposed Funding to Caldicot Town Team</b>
<b>MEETING:</b>	<b>Cabinet</b>
<b>DATE:</b>	<b>2<sup>nd</sup> September 2015</b>
<b>DIVISION/WARDS AFFECTED:</b>	<b>Green Lane</b>

**1. PURPOSE:**

- 1.1 To seek approval to release £2,000.00 of s106 contributions received from ASDA, to support the ongoing running costs of the Caldicot Town Team.

**2. RECOMMENDATIONS:**

- 2.1 To agree the release of £2,000.00 of s106 contributions, received from ASDA, to support the running costs associated with the Caldicot Town Team.

**3. KEY ISSUES:**

- 3.1 Caldicot Town Team was established in 2013, following a report prepared by consultants 'the Means', which identified the need to set up a Town Centre Partnership to "bring together public and private interests in the town around an agenda clearly focused on improving the vitality and vibrancy of the town centre".
- 3.2 The Town Team is now a fully constituted Community Interest Company (CIC) and has been integral to the success of events, activities and projects in the Town Centre, since its formation.
- 3.3 S106 funding, amounting to £225,000.00, has now been received from ASDA in relation to schedule 3 of the planning agreement which allows support for:
- 'the establishment of a town centre partnership for the purpose of developing and implementation of an action plan and financial budget for the improvement and promotion of Caldicot Town Centre'.
- 3.4 The Caldicot Town Team submitted a Business Case application to the Severnside Programme Board on 30<sup>th</sup> June 2015, seeking additional funding support for running costs associated with the operation of the town team.

These included estimated commitments/costs as follows:

- Public Liability Insurance - £550
- Electric (office) £120

- Ongoing expenses - £100 each quarter
- Office stationary & Postage - £100 approx.
- Marketing Materials - £550
- Miscellaneous - £580

3.5 The Severnside Programme Board approved the application for referral to Cabinet at its meeting of 30<sup>th</sup> June 2015.

#### 4. REASONS:

4.1 To enable the Caldicot Town Team to function effectively and continue regeneration activity in the town - improving footfall, vibrancy and confidence.

4.2 To comply with requirements that applications for funding support from s106 ASDA contributions can only be recommended for approval by the Severnside Programme Board, but must be approved by Cabinet,

#### 5. RESOURCE IMPLICATIONS:

5.1 S106 contributions to a value of £225,000.00 have been received towards 'Town Centre Partnership Promotion & Improvement'.

5.2 To date, projects to a value £41,710.00 have been committed under this heading. The amount requested is significantly within the remaining balance of £183,290.00 available.

#### 6. SUSTAINABLE DEVELOPMENT AND EQUALITY IMPLICATIONS:

6.1 The significant equality impacts identified in the assessment (Appendix 1) are summarised below for members' consideration:

**No negative impacts identified**

.2 The actual impacts from this report's recommendations will be reviewed every year and criteria for monitoring and review will include:

**Increased footfall in the town centre**

**Increased investment in the town centre**

**Increased market trading opportunities**

**Improvements in digital accessibility in the town centre**

#### 7. CONSULTEES:

All Cabinet Members

Leadership team

Head of Community Delivery – Debra Hill-Howells

Head of Enterprise – Peter Davies

Head of Finance – Joy Robson

Head of Legal Services – Rob Tranter

Local Members – Severnside Area

#### 8. BACKGROUND PAPERS:

Cabinet Paper 2<sup>nd</sup> April 2014 – 'Proposed Funding to Caldicot Town Team'

**9. AUTHOR: Colin Phillips, Whole Place Officer**

**10. CONTACT DETAILS:**

**Tel: 01633 644848**

**E-mail: [colinphillips@monmouthshire.gov.uk](mailto:colinphillips@monmouthshire.gov.uk)**

**The “Equality Initial Challenge”**

Name: Colin Phillips Service area: Community Led Delivery Date completed: 5 <sup>th</sup> August 2015		Please give a <b>brief description</b> of what you are aiming to do.  The report seeks to release s106 funding to support the ongoing operational costs of the Caldicot Town Team	
Protected characteristic	Potential <b>Negative</b> impact Please give details	Potential <b>Neutral</b> impact Please give details	Potential <b>Positive</b> Impact Please give details
Age		X	
Disability		X	
Marriage + Civil Partnership		X	
Pregnancy and maternity		X	
Race		X	
Religion or Belief		X	
Sex (was Gender)		X	
Sexual Orientation		X	
Transgender		X	
Welsh Language		X	

Please give details about any potential <b>negative Impacts</b> .	How do you propose to <b>MITIGATE</b> these <b>negative impacts</b>
➤ N/A	➤
➤	➤
➤	➤
➤	➤

**Signed:** C Phillips

**Designation:** Whole Place Officer

**Dated:** 5<sup>th</sup> August 2015

## EQUALITY IMPACT ASSESSMENT FORM

<b>What are you impact assessing</b>	<b>Service area</b>
The Impact of agreeing to release s106 funding to support the ongoing operational costs of the Caldicot Town Team	Community Led Delivery
<b>Policy author / service lead</b>	<b>Name of assessor and date</b>
Debra Hill-Howells	Colin Phillips 5 <sup>th</sup> August 2015

### 1. What are you proposing to do?

By releasing funding to support operational costs it will enable the Caldicot Town Team to continue to function with town centre premises and support activities aimed at regenerating the town centre.

2. Are your proposals going to affect any people or groups of people with protected characteristics in a **negative** way? If **YES** please tick appropriate boxes below.

Age		Race	
Disability		Religion or Belief	
Gender reassignment		Sex	
Marriage or civil partnership		Sexual Orientation	
Pregnancy and maternity		Welsh Language	

3. Please give details of the negative impact

None of the above groups will be impacted upon negatively.

4. Did you take any actions to mitigate your proposal? Please give details below including any consultation or engagement.

N/A

5. Please list the data that has been used to develop this proposal? eg Household survey data, Welsh Govt data, ONS data, MCC service user data, Staff personnel data etc..

N/A

**Signed**...C Phillips.....**Designation**.....Whole Place Officer.....**Dated**.....5<sup>th</sup> August 2015



### The “Sustainability Challenge”

<b>Name of the Officer</b> completing “the Sustainability challenge”  <b>Colin Phillips</b>		Please give a <b>brief description</b> of the <b>aims</b> proposed policy or service reconfiguration  <b>The report seeks to release s106 funding to support the ongoing operational costs of the Caldicot Town Team</b>	
<b>Name</b> of the Division or service area  <b>Community Led Delivery</b>		<b>Date</b> “Challenge” form completed  <b>5<sup>th</sup> August 2015</b>	
Aspect of sustainability affected	<b>Negative impact</b>  Please give details	Neutral impact  Please give details	<b>Positive Impact</b>  Please give details
<b>PEOPLE</b>			
Ensure that more people have access to healthy food		X	
Improve housing quality and provision		X	
Reduce ill health and improve healthcare provision		X	
Promote independence		X	
Encourage community participation/action and voluntary work			The funding will support ongoing community and volunteer activity of the Caldicot Town Team
Targets socially excluded		X	

Help reduce crime and fear of crime		X	
Improve access to education and training		X	
Have a positive impact on people and places in other countries		X	
<b>PLANET</b>			
Reduce, reuse and recycle waste and water		X	
Reduce carbon dioxide emissions		X	
Prevent or reduce pollution of the air, land and water		X	
Protect or enhance wildlife habitats (e.g. trees, hedgerows, open spaces)		X	
Protect or enhance visual appearance of environment		X	
<b>PROFIT</b>			
Protect local shops and services			The funding will support the ability of the Caldicot Town Team to promote regeneration activity in the town centre.
Link local production with		X	

local consumption			
Improve environmental awareness of local businesses		X	
Increase employment for local people		X	
Preserve and enhance local identity and culture		X	
Consider ethical purchasing issues, such as Fairtrade, sustainable timber (FSC logo) etc		X	
Increase and improve access to leisure, recreation or cultural facilities		X	

What are the potential negative Impacts	Ideas as to how we can look to <b>MITIGATE</b> the <b>negative impacts</b> (include any reasonable adjustments)
➤ <i>None</i>	➤

## The next steps

- If you have assessed the proposal/s as having a **positive impact please give full details** below

<p>Explanations provided within table</p>
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- If you have assessed the proposal/s as having a **Negative Impact** could you please provide us with
- mitigate the negative impact:

- If you have assessed the proposal/s as having a **negative impact** please provide us with details of what you propose to do to mitigate the negative impact

**Signed Colin Phillips**

**Dated 5<sup>th</sup> August 2015**



## Business Case

**To:** Severnside Program Board

**Ref:** Funding - Running Costs

**Date:** 22/06/2015

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### Purpose

Caldicot Town Team would like to apply for £2,000 to help with the running costs of the group. This cost covers the costs associated with the office, electric, Public Liability Insurance, ongoing fuel expenses and miscellaneous items.

### Finances

The application for £2,000 covers the following;

Public Liability Insurance £550

Electric (office) £120 approx.

Ongoing expenses approx. £100 each quarter

Office stationary & Postage £100 approx.

Marketing Materials £550 approx.

Remaining £580 approx.

### **Returns**

There are no returns on this application, we are however seeking out funding sources who cover running costs to enable us to become more self-sustainable in the future. We also managed to raise just over £81 in donations at the Eisteddfod Proclamation day.

### **Summary**

The benefits of this application allow us to continue running the Town Team in a professional and capable manner, and allows us to continue engaging with the public to recruit new helpers to the cause.

**Amount of funded requested:** £2,000

**Benefits:** Providing Caldicot Town Team with funding will help us engage and continue running professionally within the community.

**Recommendation:** That the Programme Board agrees to the requested funding amount of £2,000, which covers ongoing running costs for the group.